Privacy Statement ScienceFinder (v.1 dated May 31st, 2019)

1.1 Basic Principles

IDfuse highly respects the privacy of the users of its ScienceFinder Platform and shall comply to the EU General Data Protection Regulation (GDPR).

This means that we will inform you of what personal data we collect, inform you of for what purpose the personal data is processed and inform you of your rights. We will only process and collect personal data to the extend necessary for the legitimate purposes you agree to hereunder.

IDfuse commits to the GEANT data protection Code of Conduct for Service Providers[1].

1.2 How is Your Data collected?

You may provide us with personal data in three ways:

1) By actively submitting Your Data through a contact form, registration/subscription form or e-mail address on our website, and/or actively submitting your personal information, material, data, content, posts, messages via our Platform. This is the information you actively choose to share;

2) By passively providing personal data by visiting our website and by making use of our Platform. This is information you provide to us by merely visiting our website and using our Platform.

3) From open sources. We collect open data information provided by universities, funding bodies and publishers from NARCIS (www.narcis.nl), CORDIS (www.cordis.europa.eu) and 4TU living labs (www.4tu.nl). When the open data information is updated, we will update it as well in our Platform.

1.3 What personal data is collected and for what purpose?

Matomo Analytics/Statistical Reports
When you visit our website or make use of our Platform we may collect information about your computer, including your IP address, operating system and browser type, for system administration and in order to create reports via a statistical analytic tool called Matomo. This tool runs on our own platform and servers and uses "cookies" (as described in clause 1.7) and generates reports of statistical data collected about our users' browsing actions and patterns and does not identify any individual, unless you are logged in.
As a visitor and user of our platform you can contribute to these reports for our internal operations, including troubleshooting, data analysis, testing, research and service improvement.

We process your information for our legitimate interests while applying appropriate safeguards that protect your privacy.

Contact
When you contact us, we use the information received from you to respond to you or to provide you the service as requested or for our legitimate interests.

Providing the Platform
When you register for an account to our Platform, you are required to actively provide personal account information such as: e-mail address, your full name, affiliation and country. We process this personal data for the general purpose of registering you as a user to our Platform and offering and providing you access to or informing you about additional features of our Platform.

---

[1] http://www.geant.net/uri/dataprotection-code-of-conduct/v1

We will also use your personal account information to link Your Data you actively submit/share via our Platform and the other data we collect about your use to your personal account.

Furthermore we can use the information we receive about you/from you in connection with the Platform we provide to you and other users conform the GDPR (in Dutch; AVG):

- to keep the Platform safe and secure;
- to protect the rights or property of IDfuse or others' rights or property;
- for internal operations, including troubleshooting, data analysis, testing, research and service improvement.

We process your data to provide a service you've asked for under a contract or for our legitimate interests.

Research Information
We collect open data information about the researchers from NARCIS and CORDIS. We collect the following personal information from the researchers: full name, e-mail address, employee, function titles, publications, projects, and public fundings. We process this data for our legitimate interests or with consent .

Subscription Updates
IDfuse offers a subscription update and may send You information regarding the Platform, such as (but not limited to) new developments and features of the Platform, changes to this Policy or planned maintenance to the Platform. We will use your e-mail address to send you our subscription updates for our legitimate interests.

We will not provide or sell any of your personal data (other than open data information) to third parties, with the notable exception of Subprocessors listed in article 6. Subprocessors, who abide the same or more stringent confidentiality. Personal data will only be shared with your university (usually the research support office) when requested by them, but only with your permission.

1.4 Data Storage and retention

Your personal data is stored in the datacenter of Amazone in Frankfurt (Germany). We retain your data for the duration of your business relationship with us. We erase your personal data after you delate your account on the Platform. For more information on where and how long your personal data is stored, please contact us at info@sciencefinder.nl

1.5 What are your rights?

You have the right to know what personal data is actually processed by us and for what purpose. This Policy is made available to you to provide you this information.

You have the right to require us to correct, supplement and/or remove your personal data.

You have the right to request us to stop using your personal data for the legitimate purpose(s).

1.6 Security

In order to prevent loss and unauthorized access to Your Data, we have implemented appropriate security measures to our infrastructure and database which are situated and hosted in the European Economic Area, such as SSL end-to-end encryption.

1.7 Cookies

IDfuse uses cookies on its Platform.

Cookies are small text files that a website stores on a device. A website can read and/or update its own cookies on a subsequent visit.

The stored information is used to make the website function better, for example remembering your login session. In addition, cookies are placed for website monitoring as to improve the website on the basis of the measurements. This data is only used aggregated and cannot be traced to a PC or individual.

You can enable and disable cookies through your web browser. More information about enabling and disabling and deleting cookies can be found using the help function of your browser.

Please note that when you disable/block cookies or deleted them, some features do not work or will be incomplete.

In case you have any questions, please contact us via: info@sciencefinder.nl

2. Subcontractors

Naam	Role	Certificates
Microsoft	E-mail provider	ISO 27001
TransIP	Hosting	ISO 9001, 27001, 14001, NEN 7510, PCIDSS
Amazon Web Services	Hosting	ISO 27001

These are the current documents at the Effective Date. For the most current applicable documents, please refer to www.sciencefinder.nl.